



Illinois Association of Property and Evidence Managers

2023 TRAINING CONFERENCE – Elk Grove, IL

Dear Sir or Madam,

It is that time of the year again, and the preparations for the 2023 Annual IAPEM Conference are in full swing! As a vendor, you know how important it is for your company to be seen and heard. We are hopeful you will share your company's unique products and solutions to members of our Association, who come from all over Illinois and surrounding states. As part of your participation in the conference, your company is eligible for certain amenities. These amenities include your vendor space, registration for ONE person, skirted 6-foot table with electricity and TWO chairs and an invitation for ONE to our banquet dinner on September 28th.

As a conference vendor, you will also receive mention in the conference program and will have the opportunity to introduce yourself and your company to all attendees on the first day of the conference. Also included in your registration, are breakfast and lunch for all three days of the conference and a discounted hotel rate of \$139 plus tax.

Vendor set up will be the evening of Tuesday, September 26, 2023 from 5:00 p.m. until 8:00 p.m. or the morning of Wednesday, September 27, 2023 starting at 7:00 a.m. The cost of registration is \$500 and \$150 for each additional person. Registration, fees and booking of hotel discounted rates need to be completed by August 28, 2023.

We hope that you can join us for prime marketing opportunity for your company! If you cannot make the conference this year, I.A.P.E.M would appreciate your consideration in sponsoring an event or donating a door prize. Events that have been sponsored in the past have included a vendor reception or a hospitality room. Donors receive recognition at the conference and in the program for their generosity.

Thank you for your time and we look forward to hearing from you.

Sincerely,
IAPEM Board